

Cleaning Service Agreement

An agreement for regular or one time cleaning of a home or business. Template v1.0.

Date of this agreement: _____

Cleaning company: _____

Client: _____

1. Services

Address to be cleaned (the Property):

Services included:

How often: _____

First visit: _____

Extra services not listed above are charged as the parties agree before the work is done.

2. Price and payment

Price per visit: _____

How and when the Client pays: _____

The Cleaning Company may change the price by giving the Client at least 30 days' written notice. The Client may end this agreement before the new price starts without paying any fee.

3. Access and keys

The Client gives the Cleaning Company access to the Property at the agreed times. The Cleaning Company keeps any keys, cards and alarm codes secure, never labels them with the address, uses them only for the services, and returns them when this agreement ends. It tells the Client straight away if a key is lost.

4. Supplies

5. Safety and damage

The Client tells the Cleaning Company about any hazards, pets, alarms and fragile or valuable items at the Property. The Cleaning Company may decline a task it reasonably thinks is unsafe. It carries liability insurance and reports any damage or breakage to the Client within 24 hours. It repairs or pays

for damage its staff cause through carelessness, but not normal wear and tear or damage to an item that was already faulty.

6. Quality

If the Client is not happy with any part of a visit and tells the Cleaning Company within 24 hours, the Cleaning Company returns and cleans that part again at no extra charge.

7. Cancelling and rescheduling

Notice needed to cancel or move a visit: _____

Fee for a late cancellation: _____

The late cancellation fee applies if the Client cancels or moves a visit with less notice than this, or if the Cleaning Company cannot get in at the agreed time. If the Cleaning Company must cancel a visit, it tells the Client as early as it can and offers another time at no extra charge.

8. Ending this agreement

Notice needed to end this agreement: _____

Either party may end this agreement for any reason by giving the other written notice of at least this length. Either party may end it straight away by written notice if the other breaks a material term. The Client pays for visits completed up to the end.

9. Governing law

This agreement is governed by the laws of:

10. Whole agreement

This agreement is the whole agreement about the cleaning services. A change is valid only in writing signed by both parties. If a term cannot be enforced, the rest of this agreement still applies.

Client phone (the Client fills this in): _____

Access notes, such as parking or entry instructions (the Client fills this in):

Client

Signature

Name

Date

Cleaning company

Signature

Name

Date