

General Agreement

A short agreement for a simple deal between two parties. Template v1.0.

Date of this agreement: _____

Company: _____

Other party: _____

Other party's company (if any): _____

The Company and the Other party agree as follows. Where the Other party signs for a company, the Other party means that company.

1. What each party will do

The Company will:

The Other party will:

Each party will do its part on time, with reasonable care and skill, and in line with the law.

2. Payment

Unless stated above, each party pays its own costs. Any taxes are added as the law requires. An amount not paid when due may be recovered as a debt.

3. Start and end

Start date: _____

This agreement ends: _____

Either party may end it early by written notice of: _____

Either party may also end it at once by written notice if the other commits a serious breach and does not fix it within 14 days of being told. Amounts earned before the end remain payable.

4. Confidentiality

Each party keeps confidential any non public information it receives from the other under this agreement and uses it only for this agreement. This does not apply to information that is public,

already known to the receiving party, or required by law to be disclosed. This duty continues for two years after this agreement ends.

5. Responsibility and liability

Each party is responsible for its own acts and omissions, its own staff and its own compliance with the law. Neither party is the employee, agent or partner of the other.

Neither party is liable for indirect or consequential loss. Each party's total liability under this agreement is limited to the total amount paid or payable under it. If nothing is payable, each party is liable only for direct losses that were reasonably foreseeable. These limits do not apply to fraud, wilful misconduct, a breach of confidentiality or any liability the law does not allow to be limited.

6. Disputes

The parties will first try to settle any dispute by good faith discussion within 30 days. If that fails, either party may refer it to mediation or to the courts of the place whose law governs this agreement.

7. Governing law

This agreement is governed by the laws of:

8. Whole agreement

This is the whole agreement between the parties about its subject. A change is valid only in writing signed by both parties. If a term cannot be enforced, the rest still applies. It may be signed electronically and in counterparts.

Address for notices (the Other party fills this in): _____

Other party

Company

Signature

Signature

Name

Name

Date

Date