

Field Trip Permission Slip

Permission from a parent or guardian for a student to go on a school trip. Template v1.0.

School: _____

1. The trip

Trip: _____

Date: _____

Destination: _____

Leaves at: _____

Returns at: _____

Transport: _____

Cost: _____

What to bring:

Staff member in charge: _____

How to reach them on the day: _____

Students follow the school's usual rules on the trip. Staff may ask a parent or guardian to collect a student whose behaviour puts anyone at risk.

2. Student details

The parent or guardian fills in the details below.

Student name: _____

Class or grade: _____

Emergency contact name: _____

Emergency contact phone: _____

Medical needs or allergies (optional):

3. Permission

☐ The parent or guardian gives permission for the student named above to go on this trip.

- ☐ If the parent or guardian cannot be reached, staff may arrange emergency medical treatment for the student on the advice of medical professionals.
- ☐ The school may share photos of the trip that include the student in its newsletter, website or social media.

Staff take reasonable care of students on the trip. The parent or guardian will tell the school about any change to the details above before the trip.

Parent or guardian

Signature

Name

Date